

# Personal Protective Equipment (PPE)

## Live Training

**Dates: Varies**

**Length: 60 Minutes**

## Description

This training covers the Oregon OSHA rules, requirements, training, documentation, recordkeeping, differences between various PPE types required, and employer/employee responsibilities. Examples of mishaps resulting from employees failing to use the property PPE or failing to use PPE as required will be discussed in this training.

## Course Outline

1. Introduction – 2 min
  - a. Lesson objectives
    - i. Hierarchy of Controls
    - ii. OR-OSHA PPE Requirements
      - Purpose of PPE
    - iii. Employer & Employee Responsibilities
    - iv. PPE Hazard Assessment
      - Determining Correct PPE to Use
    - v. PPE Samples / Discussion
2. Hierarchy of Controls – 5 min
  - i. What is the Hierarchy of Controls
  - ii. How can we use this when assessing tasks
3. OR-OSHA PPE Requirements – 10 min
  - a. General Requirements
  - b. Purpose of Personal Protective Equipment
    - i. Examples
4. Employer & Employee Responsibilities – 15 min
  - a. Employer responsibility
    - i. Conducting a workplace survey
      - How
      - Why
    - ii. Train employees
  - b. Employee Responsibilities
    - i. Selecting Appropriate PPE
    - ii. Encourage other employees to wear PPE (if observe them without)
    - iii. Replace PPE when no longer in good condition

- iv. Notify employer if new PPE is needed
  - v. Notify employer if hazards / exposures in the workplace change and require different PPE
- 5. Doing a PPE Hazard Assessment – 18 min
  - a. Walking through the Hazard ID assessment form with the class
  - b. Fall protection
  - c. Torso protection
  - d. Eye protection
  - e. Head protection
  - f. Foot protection
  - g. Hand protection
  - h. Respiratory protection
- 6. PPE Samples and Discussion of Resources – 5 minutes
  - a. Examples of various ppe
  - b. Resources
- 7. Q&A / Wrap up – 5 min

#### Instructor Bio\*

\*Please note that each of our safety managers does this training, I have provided each of their bios however they do not present this together.

#### Katie Durfee

Katie Durfee joined CIS as a risk management consultant in April 2017. Katie came to CIS from Oregon City where she served in the city manager's office, overseeing risk management, claims and the coordination of emergency preparedness training. Prior to joining Oregon City, Katie served as a Chief Deputy County Clerk for Valley County, Idaho and managed the County's Risk Management program. She has previously served as the President for the Idaho Chapter of PRIMA, as well as participated on several National PRIMA committees, including the Leadership Development Committee. Katie has more than eleven years of local government experience. She holds a Bachelor of Science degree in Business Administration with a concentration in Human Resource Management from Colorado Technical University.

#### Laurie Kemper

Laurie Kemper joined CIS in 2010 as the Risk Management Consultant for the Southern Oregon region (which includes members south of Lakeside/Oakland/La Pine, and east to Lakeview). Laurie has over 10 years' experience working with public entities. Prior to joining CIS, her work experience included serving as Jackson County's Risk Manager. She also worked for seven years at Washington County in Finance, IT, Land Use and

Transportation, and the Assessor's office. Laurie's education includes a Bachelor of Science degree from Fordham University in Public Accounting. She currently serves as one of the board of directors for Oregon PRIMA, and participates in the Southern Oregon Chapter of ASSE.

#### Lisa Masters

Lisa Masters is the Senior Risk Management Consultant for the eastern Oregon region. She has over 26 years of experience working with public entities and 19 years working in safety, workers' compensation, risk management and the insurance industries. Her work experience includes working in the risk management and underwriting departments at SAIF Corporation, as a Loss Control Consultant at the ESD 112 in Southwest Washington, the Risk Manager of Jackson County, and the Personnel/Safety Manager for Southern Oregon Head Start. Lisa's education includes a Bachelor of Science degree from Oregon State University in Business Management and an Associate in Risk Management designation.

#### Tom BeLusko

Tom BeLusko is the Senior Risk Management Consultant for the greater part of northwest Oregon from the north coast of Tillamook County through the Columbia River as far east as Sherman County. Prior to joining CIS, Tom spent more than 28 years in the insurance industry with most of that time spent as an insurance agency principal at WSC Insurance where he led the agency's public entity and private university practice groups. Graduating from the University of Portland with honors, Tom earned a degree in Business Administration while on The Bluff. Tom also holds an Associate in Underwriting (AU) designation, as well as being a 20-year recipient of the Certified Insurance Counselor (CIC) designation.